YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	RABINDRA MAHAVIDYALAYA
• Name of the Head of the institution	DR PRASANTA BHATTACHERYYA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03212255104
• Mobile No:	9830348011
• Registered e-mail	principal.iqac.rmv@gmail.com
• Alternate e-mail	kkmshreya@gmail.com
• Address	CHAMPADANGA, HOOGHLY
• City/Town	TARAKESWAR
• State/UT	WEST BENGAL
• Pin Code	712401
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	**BURDWAN UNIVERSITY**
• Name of the IQAC Coordinator	**DR KRISHNA KUMAR MONDAL**
• Phone No.	**09474103701**
• Alternate phone No.	**09474103701**
• Mobile	**09474103701**
• IQAC e-mail address	**principal.iqac.rmv@gmail.com**
• Alternate e-mail address	**kkmshreya@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://rabindramahavidyalaya.ac.in/images/uploads/AQAR-21-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://rabindramahavidyalaya.ac.in/images/uploads/Academic%20Calender%2022022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**72.60**	**2006**	**21/05/2006**	**20/05/2011**
Cycle 2	**B++**	**2.77**	**2017**	**22/02/2017**	**21/02/2022**

6.Date of Establishment of IQAC	**18/12/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NA**	**NA**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	05	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Significant contribution made by the IQAC _2022-23 ? In order to promote experiential learning where students are encouraged to 'Earn while they learn', IQAC had taken the initiative of organizing a financial empowerment program during the 50th year of Golden Jubilee celebration. Students of the Institution irrespective of their subject discipline participated in exhibiting their creative skills and set up stalls for selling their crafts. Such initiatives were aimed at making the students mentally stable, and confident in their future life. ? To recover from the devastation which was imposed upon the mental health of young students due to Covid 2019 pandemic, IQAC took initiative to organize a program titled "Developing Mental Health and Social Awareness Program for current Generations" just after reopening of the College under the aegis of the Internal Quality Assurance Cell (IQAC) and Women's Cell of Rabindra Mahavidyalaya in collaboration with WHY (Wellbeing and Happiness for You), an independent and non-profit making Organization accredited by The National Council of Education, Bengal (NCEB) addressing the social and cultural backdrop of mental health in a series of one-to-one counseling. ? An initiative was taken in preserving intangible heritage of the locality as one of the significant extension activities of Heritage Cell of Rabindra Mahavidyalaya which was formed in the session 2022-2023. INTACH (Indian National Trust for Art and Cultural Heritage), an All India based Heritage Non-Government Organization, working on heritage preservation all over India inspired the History Department to form a Heritage Cell in the Institution. Teachers and students participated in a rally, talked to the local people and convinced them regarding the importance of

conservation of the dilapidated heritage temple situated near the college campus. The temple's frontside had beautiful carvings of terrracota plates with Shivalinga's different motifs and Vishnu Dashavataras, and also carvings showing various daily life activities of medieval Bengal. ? IQAC promoted several activities of Placement Cell where a five day placement orientation program was conducted to make them the students aware of different job oriented courses where The collaborating partners of this five days long programme were The 19th Hole Academy, Arambagh, JIS Foundation, Kolkata, Netaji Subash Foundation and Tarakeswar School of Hotel Management, Tarakeswar, Hooghly, George Telegraph, Kolkata, Centum Learning Ltd., Institute of Company Secretaries of India (ICSI), EIRO. ? IQAC of our Institution initiated a collaborative program with Purbasha Eco Helpline Society, an organization with which a MoU was established. The Department of Geography, and Purbasha Eco Helpline Society, planted mangrove in the Chargheri areas of South 24 Parganas, Indian Sundarban, to safeguard the mangroves from natural catastrophes and to raise awareness of the value of mangroves among students and the local population. The mangrove plantation gave the local rural population a wider range of employment opportunities. The initiative aimed to raise awareness of the value of mangroves for the Sundarbans' marginalized population in the wake of the epidemic, as well as to highlight the pleasures of plantations and assist in the creation of a bio-shield for the area.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Post Covid 2019 pandemic, the teaching learning is still continuing in a blended mode comprising of offline and online methods. Hence the Institution plans to make additional infrastructural additions in computers, printers, projector and IT related items.	In order to facilitate the online learning system and make additions to ICT enabled teaching and learning process, computer, printers, photo copiers and projectors and relevant IT related items were purchased, as pr requirements placed by the departments.
Additional arrangements for upgrading of laboratories were planned	Lab equipments were purchased as per requisitions placed from Bio-Science Departments, Physics, Chemistry etc.
Sports goods and related additions were to be provided for hosting district level sports tournament	Several Sports goods and relevant items needed for smooth conduction of District sports was provided to Physical Education department
Other infrastructural additions were also planned to be sanctioned to specific departments to manage student's requirements and also to meet up the projected need of coming session where, as per University instructions NEP is likely to be implemented in colleges.	Infrastructural additions such as almirahs, book racks, chairs and tables were given to specific departments meet their present requirement and also to make provisions to successfully implement NEP in upcoming sessions.
Library automation arrangements were thought of.	Library upgradation by making it fully automated was initiated as a essential measure keeping in mind the upcoming NAAC assessment.
Placement Cell initiatives to be taken for providing job oriented training programs	Several placement initiatives specially in arranging orientation programs were done in collaboration with several important training providing organizations.
A number of initiatives are to be taken for arranging programs	Several awareness programs related to important societal

on awareness of nature and societal issues.	issues, environmental issues, and mental well being of students were organized by Green Committee, Nature Club, Women Cell, Heritage Club in collaboration with IQAC and many other departments.
Initiatives should be taken to establish linkage with neighbouring institutions for enriching the institution.	MoU was established with educational institutions and NGOs in the current session.
All pending AQARs are to be submitted	Submission of AQARs up to session 2021-2022 were done
Preparation for NAAC assessment to be done	IQAC restructuring and dissemination of work was done to segregate the workload between defined Nodal officers.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	13/03/2024

15.Multidisciplinary / interdisciplinary

As we did in the previous years, we have arranged for multidisciplined approaches as a way of implementing the spirit of NEP 2020. Events are held whereby each could become a platform for collaboration and exchange between experts and students hailing from different subject-disciplines. The Science Day, for example, is one program when a former professor of Physics delivers a lecture on the theme earmarked for the year while students of Physics wall up their magazine 'Physica' with writings on relevant topics. Students and teachers from other departments gather together as a way of sharing

the experience and views and add to their knowledge and efficacious use of information or data of a different discipline with a bearing on their specific subjects.

Mental health awareness and counseling is another important event geared to take note of the emotional state of affairs of our students and that too very successfully. Though Psychology is not being taught in our institution, we still continue to impart timely help in this regard cutting across all the disciplines that our students belong to. Celebration of birthdays of eminent theorists, scientist and teachers is one kind of program where students are encouraged to take part as they are made to listen to the innovative skills or sometimes insights and entrepreneural talent such persons are known for and thereby inculcate a vision of life that is many shaded and does not encourage a monocolored view of things. The Placement cell of our college is also another effective platform that arranges for training programs by various skill development agencies that finally attempt or help at recruitment of students that naturally hail from different disciplines though they learn the basics of computer and other usual soft skills deemed necessary for getting a job. This helps generate a mindset that appreciate the need for multi tasking and a multipronged approach irrespective of the specific training one receives as a student of a particular subject.

The interdisciplinary area is likewise taken care of. The School of languages renamed as the 'Centre for languages' takes the initiative of arranging a seminar on the philosophical and practical aspects of post-structuralism by the eminent scholar Sourav Kar Bhukta which imparts some valuable inputs to students of Bengali English and Sanskrit.

During the celebration of the Golden Jubilee, Bengali, English and Sanskrit departments arrange a lecture session on the history and evolution of Bengali little magazine that touches upon the whole issue from a local as well as an international perspective. Professor Barendu Mondal from Jadavpur University, Kolkata deliver the pertinent speech. Moreover the students of these three departments take part in a debate and project of book reviews at the presence of scholars and literary cultural activists from Tritiyo Parisar, Kolkata.

The Nature Club of the college arranges for events where the department of geography often shares the onus with either Botany or Zoology and Microbiology or all and olds events like the observation of World Water Day etc.

The department of Physical Education also collaborates with Defence studies in taking out educational excursions where both disciplines share their participation or venture.

So multidisciplinary and interdisciplinary become not only synonymous in their common intent but help create a synergy aimed at making students of the future who mind their practical skills while getting trained about the theoretical and potentially interrelated aspects of knowledge.

16. Academic bank of credits (ABC):

The Academic Bank of Credit referred to as ABC in short, is a virtual mechanism that will deal with the credits earned by students of Higher Education Institutes in India and which are recognised by the University Grants Commission (UGC)

The University of Burdwan took the initiative to create academic Bank of credit for each and every student of undergraduate level after getting guidance from UGC. IQAC of RABINDRA MAHAVIDYALAYA gives the responsibility to appropriate nodal officials to guide our students for creating their Academic Bank of credits and successfully it was done in due time. The university made it mandatory for each and every student before their registrations. This achievement is going to be very helpful for the students to keep their records in a safe place in a centrally secured DigiLocker free of cost.

17. Skill development:

In this session a good number of initiatives have been taken from several departments to develop soft skill among students. While department like Defence studies, Philosophy organized quiz contest for developing interpersonal skill among students, Department of Chemistry, Defence Studies, Political Science and History tried to enhance their communication skill, along with listening skill and reasonability by organizing Students Seminar. It also encouraged them to assume the skill of time management in an effective way. The Department of Botany also arranged a lecture series on Plant Science which enriched students by developing their listening skill and encouraged them to further cultivate the attribute of problem solving skills. Movie shows arranged by the Department of English also helped students to enhance their capacity of listening and make them aware about the skill of communication, and develop their potential ability to connect with the reality and make enable them to perceive an idea of time management.

Language and communication skill: College tried to nurture the language and communication skills on different occasions by using several means. Mainly Humanities and Language departments of this college have performed the key role regarding this matter. In this session to enhance communication skill among students a few initiatives have been taken by the department of English. For example, it organized extempore competition, in which myriads topics from various subjects, current affairs and relevant subject-career-related issues were given to the students, and they were asked to deliver their speech. Debate competition organized by the English department also adds some positive inputs in such initiatives.

Life skill (Yoga, Physical fitness, health and hygiene): Our College has successfully motivated students to take part in various programmes organized on Yoga, Physical fitness, health and hygiene related matters. In this session under the guidance of the faculty members of Physical Education department students participated in the Yoga classes, celebrated Yoga Day under the banner of 'Yoga for humanity' and raised awareness among others about the various advantages of Yoga practice. Besides this, to keep students physically fit Physical Education department trained them in aerobics, calisthenics along with other routine activities (running, jugging). In addition to this twelve station Multi Gym facility is also available for the students. In this session a good number of sports events have been organized by the Physical education department among which District Level Inter College Games and Sports championship, 2022-2023 was remarkable.

ICT / computing skills: In this session a few small scale initiatives have been taken to make students computer-literate. For example Commerce department of this college has taken initiatives to enhance the skill of their students in various fields of computing like Tally and other related arena. Not only so, the faculty members also guided them in the preparation of payroll, salary sheet, calculating I. Tax, and make them aware about the using of Excel for computing. Similarly, Department of Physics also facilitated computer programming for their students. Though most of these initiatives were department specific and a small group of students were benefited from such initiatives but it produced a large scale demands from the other students to make them be a part of such programme.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The School of Languages, to be renamed as the Centre for Languages,

is one institutional agency meant for academic or scholarly activity with a view to preserving the native tradition and culture, especially its linguistic medium and components that are threatened by the all pervasive presence of an Anglophonic bias or sometimes even by any Indian language that is regionally predominant. Any historian or researcher understands the importance of preserving the significant registers of a fading episteme that bears hints or suggestions and insights of human progress, culture and evolution that may get obliterated if otherwise not preserved. Digitization of such records may help in archivization which the institution has undertaken as a gesture of preservation of the dying modes of communication and as a way of preserving and perpetuating the Indian knowledge system.

The Department of Physical Education celebrates the 'International Yoga day to encourage fitness health and mental hygiene among students in a program appropriately named as 'Yoga for Humanity'. It aims to impart knowledge to the students regarding the philosophy of Yoga as one of the sought after training skills which takes care of the body and mind. The traditional language of body and mind coordination is looked upon as a method for creating a robust student strength.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Traditionally in India, learning outcome for any Institute of Higher Education had been confined to the academic results that a student had been expected to excel in. However, we have reached a more mature view of things and now comfortably settle for outcomes that are not purely academic though produced while being part of the curricula. Our Golden Jubilee celebration in November 2022 showcased many such endeavors including a sincere attempt at instilling confidence through financial empowerment of students. Food and Handcraft stalls are set up as a way of display and sell of delicacies and decorative items as merchandise and direct experience being a part of the produce and its sale had had been a real pleasure for students while they keep going into self –reliance while dealing with the appreciators and customers who let them feel the value for money in a very positive sense of the term. The cultural events also accommodate and give space to local troupes and

artists as also students and teachers of both genders thus promoting tolerance and respect among stakeholders while forging greater bonding with the local community. A model exhibition for science is also arranged where students from local schools take part and this has been aimed particularly as a way of inclusion that would build trust and a lasting relationship with Institutes of Secondary and Higher Secondary education from the catchment sector who may eventually get the benefit of exposure at a higher level as they may potentially choose for our college as the next destination of study. Sports are another area where athletes from various departments take part and it creates a typical bonhomie that only sports and participation in sports can forge. Male and female students take part and generate a sense of equity through participation; sharing match between the Students Union and teachers imparts a sense of friendliness and cooperation that always go a long way in strengthening a healthy academic atmosphere within the Institution.

20.Distance education/online education:

In our College the mode of Distance Education is not available but since the onset of Covid-19 the Online mode has been resorted to as an important way of imparting education. First, there are competent teachers and Resource Persons who are regularly being roped in via the Online mode for the benefit of the students. This is one sure way of overcoming physical distance and inaccessibility and this has proved to be quite an effective way of sharing knowledge. Moreover, if any regular faculty member fails to engage his or her routined class due to leave or there is any unintended break in the usual schedule due to some observation of events or an urgent work, the lost class/es are duly compensated for via the Online mode available in terms of G-meet or RMV Online, the latter being the institutional online education service made functional since the days of closure of physical classes due to the recent pandemic. The IQAC Co-Ordinator himself is in the habit of making effective videos of teaching Mathematics, since he is a teacher of this subject, and puts it in the G-drive for students to see and share at their own convenience. So the Online mode remains to be one effective way of imparting learning when or where the conventional mode of teaching cannot make much of a headway or simply cannot reach out due to logistical reasons.

Extended Profile

1.Programme

1.1	**34**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	**2663**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**1110**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**727**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**40**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**47**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**43**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**39.142**
4.3 Total number of computers on campus for academic purposes	**59**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During this Academic Session the entire teaching learning process and internal assessments etc., were conducted in the off-line mode but University final examinations(theory) of semester 2,semester 4, semester-6 etc. held in the on-line mode like previous academic session. Practical examinations were held through Video Calls/Conference Calls.

The teachers took extra care to make them comfortable in the laboratory, filling-up the knowledge-gap among the students as much as practicable. A few webinars were held to complement the knowledge gain of the students. Librarians of our Institution extended their services to the students and teachers through E-resources/E-books/RMV online repository etc. apart from issuing books as per normal routine.Our institution had taken initiative for the newly admitted students to make them familiar with the college campus life as those students were out of the School Campus for a period of nearly two years.

"Golden Jubilee Celebrations" function of our college was held from 08/11/2022 to 11/11/2022. Apart from cultural functions, Science Model exhibition, Book fair, Little magazine fair, debate etc. were organized to provide exposure to the young minds of our students.

Entire plan of the curricular delivery was documented with the resolution of the meetings of the Academic Sub-Committee and IQAC cell.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://rabindramahavidyalaya.ac.in/naac/dvv /1696668376_Central%20Routine%20for%20Sessio n%202022-2023.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution implements the curricula set by its mother university - the University of Burdwan in all its UG Courses. Thus we are bound to follow the Evaluation Process of The University of Burdwan. At present we conduct one Internal Assesment(I.A.) per semester (from the year 2019-20 onwards admitted) Earlier we used to conduct two I.A. per semester (upto year 2018-19 admitted students) . I.A. can be taken as Written Test, Home Assignment, Seminar, Laboratory Demonstration etc. College Examination Sub-Committee holds regular meeting toconduct the I.A. examination and takes a resolution toprepare the suitable time table for the I.A. examinations. HOD's inform the Convener of theExamination Sub-Committeethe modes of examination for each paper. Students are informed regaring the schedule and mode of examination through official notification and Whatsapp messages. Duty charts for both the teaching and non-teaching staff areprepared and published by theExamination Sub-Cmmittee for smooth conduct of the I.A. examination.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://rabindramahavidyalaya.ac.in/naac/dvv /1710518425_1.1.2%20IA%20Notices%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the	**C. Any 2 of the above**

**following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NA

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NA

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution does not have academic autonomy therefore we are bound to implementthe CBCS syllabus of the Mother University(University of Burdwan) in our Institution. But the prescribedcurriculum of various subjects of our Mother University do containchapters/papers which includesEnvironment and Sustainability (e.g. Botany, Geography, Sanskrit, Zoology, Political Science, Physics) into the Curriculum. In addition to this there is one compulsary paper(Ability Enhancement Compulsary) on Enviornment Studies for all the students of Semester-I. Therefore each student studies a 100 marks paper (80 marks theory + 20 marks Project) on Enviornmental Studies.

The issues of gender and human values are reflected through the syllabic components of English Honours,The issue of gender has been reflected through literary works e.g. novel, short stories,poems and such others. In the Syllabus of English Honours through some texts

the students are being introduced with the issue of human values.The studentslearn some positive and negative values from Shakespeare's Macbeth.Thus literature plays the role of upholder of human values also .Thus,our Institutes integrates cross-cutting issues also but in a quite restricted manner only.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

122

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rabindramahavidyalaya.ac.in/naac/dvv /1714484144_1.4.2_2022-2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2227

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

340

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution tries to understand the learning levels of the students. Statutory Internal Assessments (IA) of the students helps the teachers to get an idea of level of their learnings. Apart from this teachers are able to identify the advanced learners and slow learners through their responses in the theory and practical classes. Though this mechanism is partly informal but it works.

Our institution organizes many programs considering the benefits of the advanced learners and slow learners. Advanced learners are encouraged to participate in making Science Models, Preparation of Charts etc. and encouraged to explain their works to the visitors come in the programs. Advanced learners are encourage to plan and prepare the scripts for conducting the programs (eg. Rabindra Jayanti, Annual Cultural Function, Basonto-Utsab etc.

For the slow learners teachers instruct them separately to make them more focussed in preparation of their final examination. In this academic session our institution took initiative to boost up the mental and emotional health of them by organizing students counseling program in collaboration with WHY (accredited by NCEB). This program has also helped the slow learners to develop their personalities.

and organizes special program for advanced learners and slow learners

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2663	**40**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods such as experiential learning, participative learning and problem solving methodologies are frequently used for enhancing learning experiences in a very much organized manner. Most of the departments regularly publish their Wall Magazine written and prepared by a team of Students taking guidance from the Faculties. Every year college organizes programs for Science Model exhibition, Chart presentation (mostly by the humanities and Language groups) etc. prepared and presented by the students under the guidance of the Faculties. Students are encourage to run Food Stalls, Magazine Stall etc. during various functions of this institution.Students participate to organize the Annual Sports of this institution. Students also participate to organize NSS and NCC camps and programme also. Thus students are able to enhance their learning experiences through the participation to the above said programs.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	<u>https://rabindramahavidyalaya.ac.in/naac/dvv/1712600341_2.3.1%20participative%20learning%202022-2023.pdf</u>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic session 2022-23 along with the offline classes some Departments also used various gazets, Softwares and Apps to provide the academic support in the online mode also. For this purpose Google Meet, Zoom, Youtube links, Jamboard in Google meet and Tesmoz App have been used.Desktop, laptop, LCD projector, printer, pen drive, Mobile Smart phone, microphone, scanner, external hard drive, sound system etc hardware were used by the various Departments. Video, PPT, PDF,WORD documents, excel, e-resources, e-journals, e-books, notes etc. study materials were provided to the students during this academic session. E-Journals and e-books were also used for effective teaching and learning. In this connection our institution library extended their support in the on-line mode also. A few numbers of ICT enabled classrooms were developed in some Departments and also in the college campus as central facilities.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>https://rabindramahavidyalaya.ac.in/images/uploads/2.3.2.%20ICT%2022-23.pdf</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

457

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The current guideline is to take one internal examination for each course. The frequency of internal examination is predetermined. The modes of internal examination are written in the CBCS guideline. Departments follow the stated guidelines and conduct written test, assignment, project, seminar etc. If student seminar is chosen as the mode, then every student is given a different topic to discuss. The department of English encouraged students to use powerpoint presentation while delivering seminar.

Many departments frame their own schedule of assessment programmes in excess of the prescribed guideline. Determination of frequency of such internal assessments are department specific and made after collective decisions taken by teachers. Modes followed are those which are prescribed in CBCS guideline. GOOGLE MEET and GOOGLE CLASSROOM were used widely by departments to conduct extra assignments. The department of Bengali assigns assignments continuously, take steps to improve the submitted materials and finally one of these assignments are chosen for the internal examination.Students are informed about such schedule and mode well before.

All departments discuss the results, major faults, ways of improvement with students. Whenever a written test is employed, where confidentiality is not the norm, transparency is ensured by showing the corrected answer scripts.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

There can be grievances regarding questions, question pattern, short span between notice and day of examination, multiple examinations on a day, marking system etc. The institution has a student centric approach to redress potential grievances beforehand. Students may miss the written examination, may fail to submit assignments at the given date for health and other unavoidable reasons. Such cases are taken care of by the department. The department of Chemistry takes extra care to disallow overlapping of competitive examinations with any of their internal examination dates.

Students are made aware about the mechanism to deal with grievances related to internal examination. Students can make a verbal or a written complaint in their department. The departments try to resolve as soon as possible. The complainant is incorporated in the resolve mechanism.

If the grievance is not suitably resolved, the complainant can forward her complaint to Grievance Redressal Cell. The Grievance Redressal Cell, in a similar fashion, adopts a complainant-inclusive mechanism to resolve. Steps are taken at the earliest possible occasion.

The department of Zoology, while taking continuous practical assessments, has received complaints from students regarding paucity of suitable infrastructure. Though efforts are taken but still there is scope for improvement.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute follows the programmes and courses as prescribed by the affiliating University.

Teachers of a particular department exert joint effort to prepare the outcomes well ahead of the start of a course. They mutually share inputs so that the outcomes are well written, easy to grasp and easily communicable.

The outcomes are uploaded in the college website for any time retrieval by students or teachers.

At the start of each course, the concerned teacher verbally communicated the outcomes. When a course is shared by more than one teacher, each teacher communicatedoutcomes of the part she taught.

While disseminating, teachers put their honest effort to clarify outcomes in an easy understandable way.

Given the rural nature of the institute, poor access and connectivity to e-resources, the verbal mode of communication is often thought and found as the most effective mode of communication.

The department of Botany uses the platform of parent teacher meeting to disseminate outcomes. The department of Geography disseminates through induction programme. The department of Physics uses mentoring process. The department of Chemistry uses almost every academic event organized by them to disseminate. The department of Mathematics disseminates through their official whatsapp group.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1695801219_Course%20Outcomes%20&%20Programme%20Outcomes%202022-2023.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute makes constant effort to evaluate attainment of outcomes by students.

The internal examination system, prescribed by the CBCS guideline and set departmentally in excess of the guideline, offers the scope to measure attainment.

The student feedback, specially the structured questions on teaching learning and attainment, helps teachers to understand the level of attainment.

Many departments, with one of the objectives to know course

attainment, conducted teachers-students meeting.

Almost all departments discuss previous year university questions of the affiliating university and other universities of West Bengal and try to comprehend the level of understanding of students.

The department of Zoology takes continuous practical assignments. The department of Microbiology offers more advanced topics and asks students to compile writeup on them. The department of Geography takes feedback to understand attainment. The department of Physical education monitors attainment through performance in competitions, skill attainment etc. The department of Political Science uses their Youth Parliament Session to gauge attainment specifically regarding topics such as ministerial structure, role of opposition, speaker etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://rabindramahavidyalaya.ac.in/naac/dvv /1695801256_Attainment%20of%20PO%20&%20CO%20 Geography_22-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

538

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rabindramahavidyalaya.ac.in/images/uploads/SSS%2022-23.pdf.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to raise students' awareness of a range of social concerns,

support diverse communities, and encourage community involvement, our institution plans and executes a variety of outreach programmes. Our college's NSS Unit participates in a number of activities, including celebration of World Water Day, World Planting Day to motivate students and local community towards afforestation; and the Nature's Club organizesBanamahotsav, and "Save Wetland" rallies.The departments of Social Science organizes movie show to raise awareness against sexual harassment, plant mangrove vegetation at Indian Sundarbans to inculcate environmental awareness among the students, organizes community lunch ith an aim to promote socialization and to foster a sense of belonging. In Science Week celebration, the school students of the surrounding areas are invited to participate in Science model exhibition. The College also celebrates Azadi Ki Amrit Mahotsav to make students understand the use of science in our daily life.The students are also aware of the different social issues and traditions that exist in our society and they promote the slogans against the ill-effects of different prejudice and mal-practises of patriarchal society. Additionally, the institution arranges various placement opportunities to counsel the students suitable jobs, and employability.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1713715393_Extension%20activities%20_2022-23.pdf.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

336

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

28

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College and its IQAC engage the Sub-Committees like IT Sub-Committee, Routine Sub-Committee along with the Academic Committee in order to identify needs for a Wi-Fi enabled campus besides the inbuilt robust computer network with inter-communication systems of Emails, Google Drive and WhatsApp groups. Provisions in the financial budget were provided for purchasing computers and IT/sound systems. The purchase sub-committee followed necessary steps towards purchasing the required equipment viz., computer aids and desktop/laptops facilities and etc. The departmental teachers conducted their classes with the aid of their departmental laptops and some projectors and white screen boards (for a few departments). Their facilities are gradually increased and in the academic session

2022-23, and a budget of Rs. 11,92,000/-was allocated for facilitating the different departments. Prior to the current academic session, sufficient arrangements have been made to develop the infrastructure and physical facilities for teaching-learning process. The Library and Laboratories have also been provided with a budgetary funds of Rs. 3,50,000/- and Rs. 80,000/- respectively for this year to purchase required books, equipment including furniture and to carry out their recurring revenue expenses. Though the development is going on but still to achieve the desired target and excellence more funds are required.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1710255127_4.1.1%20-%20The%20Institution%20has%20adequate%20infrastructure%20and%20physical%20facilities%20for%20teaching-%20learning_2022-2023.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The institution hasinadequate facilities for cultural activities likeRabindra Jayanti, Basentotsab, Baishe Shrabon, and Saraswati Puja etc. In 2022-2023, the Collegeundertook programs in its Golden Jubilee Celebration from 08.11.22 to 11.11.2022 viz., cultural competition,prize-giving ceremony,"Sit and Draw", recitation, songs, Tabla and musical instrument playing, drama, plays, extempore etc.

Sports and games: Our College has a "11 aside football" ground, concretewith fiber glass board, 28*16 square feetbasket ball ground, a concretebadminton courtand a multi-gymnasium (16*30 sq. ft.). Physical education department arranged the Hooghly District Inter-College Sports & Games championship - 2022(17.05.2.23-24.05.2023) funded by theEducation Directorate,Higher Education Dept., the Govt. of West Bengal.

Gymnasium: The College has gym equipment in its Gymnasium (area of 60*30 sq. ft.). At present, the students of the Physical education department, NSS, NCC and some teaching and non teaching staff are using the gymnasium. For sufficientmaintainance of faciilities,the college needs more funds.

Yoga centre: Inside the gym building, Yoga classes are organized as per B.U curriculum. There are 20 Yoga mats and 4 number of gym-ball for the use of the students to maintenance their physical balance and fitness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1710255553_4.1.2%20-%20The%20Institution%20has%20adequate%20facilities%20for%20cultural%20activities,%20sports,%20games%20(indoor,%20outdoor),%20gymnasium,%20yoga%20centre%20etc..pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/images/uploads/4.1.3%20-%20Number%20of%20classrooms%20and%20seminar%20halls%20with%20ICT-%20enabled%20facilities%20such%20as%20smart%20class,%20LMS.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.63

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of the college has a long history since 1971. At present (upto2022-2023) library holds a total of36714printed books according to the Accession Register of the library. Containing all subjects taught in the college along with rich reference and rare book collections. Library uses KOHA Library Management Software for managing its resources with Barcode enabled circulation system. Web OPAC search facilities are available from this session. The library is having active membership of INFlIBNETN-LIST consortia and provide 6000+ejournals and 799500+ e-books for members. Also available inter library loan facilities under British Council Library. The library has a well decorated Reading-Space for students with free Wi-Fi facility. Separate library webpage is created on the college website to update happening and new activities of library regularly.

? Name of ILMS software: KOHA

? Nature of automation (fully or partially): Partially

? Version: 22.11.03.000Rosalie

? Year of Automation: 2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://rabindramahavidyalaya.ac.in/naac/dvv/1710258824_4.2.1_2022-2023.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-	**B. Any 3 of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.02

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

72

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has established a sub-committee called IT Sub-Committee to oversee its IT facilities provided in the different

departments and computer laboratories including the library. The sub-committee monitors on a monthly basis mostly and updates the facilities provided there with reference to regular system backups, dust cleaning, speed checking, anti-virus updates, system optimization, Wi-Fi upgrades, IP address maintenance, and physical LAN checking, and the overall institutional LAN mapping.

The college has installed LAN with a high Configuration Server. Installation of server based local area network (LAN) facility to provide fast flow of data across computers, internet connection in departmental computers to browse study materials, research paper, etc.

The college has one Learning Resource Centre (LRC) equipped with five working machines and one computer Laboratory dedicated for commerce Department(equipped with seven machines) and another computer laboratory (equipped with five computers) for Geography Department. All computers are interconnected through LAN. The network is provided by BSNL with band width 200 Mbps. For the Department of Mathematics, Statistics and Education new network is provided by Alliance Broadband with bandwidth of 60 Mbps.

The IT subcommittee starts initiative for making the Wi-Fi availability in the whole campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rabindramahavidyalaya.ac.in/images/uploads/4.3.1%20-%20Institution%20frequently%20updates%20its%20IT%20facilities%20including%20Wi-Fi.pdf

4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.8

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory: The purchase sub-committee follows purchase procedures to acquire necessary requisitions. Laboratory based departmentsmaintain stock registrars for recurring and non-recurring items while College maintains that for capital assets.

Library:Central library upkeeps library books. Library, IT and academic committees formulate library facilities and fund requirements.Library fees are utilised by library department and it includes maintenance of books, book binding, newspaper purchase, purchase of journals, periodicals, books, computers and printers and subscription to external institutions and libraries.

Sports Complex: Physical Education department and IQAC propose

financial provisions for proper maintenances and upkeep of the College play ground, sports and gymnasium equipments. The sports sub-committee assists in conducting the annual sports and district sports.

Computers: The IT sub-committee formulates policy for requisition for a need-based procedure towards providing Wi-Fi facilities to all sub-committees, cells, and departments during the College hours where as it has successfully covered the library department with Wi-Fi facilities for the teachers and students in general.

Classroom: New constructions are speeded up for the vetting of new construction plans towards getting additional classes in the 1st Floor of the Women's Hostel. Governing Body of the College has followed necessary formalities in proving required clearances for the same.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://rabindramahavidyalaya.ac.in/images/uploads/4.4.2%20-%20There%20are%20established%20systems%20and%20procedures%20for%20maintaining%20and%20utilizing%20physical,%20academic%20and%20support%20facilities%20-%20laboratory,%20library,%20sports%20complex,%20computers,%20classrooms%20etc..pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2025

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://rabindramahavidyalaya.ac.in/naac/dvv /1713936511_5.1.3.%20capacity%20buliding.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`198`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`198`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`B. Any 3 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

97

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Rabindra Mahavidyalaya facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities throughout the entire session. They participated in the programmes e.g., celebration of Rabindra Jayanti, International Mother Language Day and other yearly events like; dance, singing etc. organised by Cultural Sub-Committee of Rabindra Mahavidyalaya. They had actively participated in games & sports organised by Physical Education Department. They voluntarily engaged themselves for celebration of the Independence Day, Republic Day, National Flag Day, NCC Day, International Yoga Day and also took part in the College Campus Cleaning Programme organised by NCC. Moreover our students participated in the Tree Plantation Programme, Campus Cleaning, Blood Donation Camp and also took part in celebration of NSS Day & Water Day organised by National Service Scheme (NSS). Though there has not been any elected students' union & students' representative in administrative body of the college for last 6 years in West Bengal but in spite of that they took part & effectuated all responsibilities. Our college observed the auspicious occasion for completion 50 years of its foundation as Golden Jubilee on November 2022. This (8-11 November) 4 days long programme of Golden Jubilee was successfully completed by their help & co-operation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The central Alumni Association has not yet been registered; it is still in the process of formation. The Departmental Alumni Association is a part of the central Alumni Association which is a development partner for this college, the students and the community. In this session a special attention has been given to the revival of the Alumni Association. For this purpose a few short term initiatives has been taken for effective results. Since such association has long been suffering from the crisis of Covid-19 therefore it is our sheer necessity to revive its organizational as well as procedural framework in a meaningful way. To make this more purposeful, a few initiatives have been taken from the below. Initially Departmental faculty members contacted with their ex-students who overwhelmingly participated in this process and joined their hand to revive their own association. In this session some

departments have conducted their Pre-Alumni meets for achieving the main goal while other departments are in row. It is expected that such initiatives will definitely boost up the revival of the central Alumni Association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Mission of the College, "Vimuktascha Vimuchyate" is taken from the ancient text of Kathopanishad. It is quoted from original Sanskrit denoting a Karmic notion of work as the path towards emancipation. The Vision as a greater goal is set in tune with this stated Mission: Making an Enlightened, Informed, and Confident Local Community. The essential ethos of "Karma" or work as an ingrained value of the Indian Consciousness is followed as the concept of gradual upliftment of the human condition and the local communality is only naturally chosen as the target society for such implementation.

The administration remains keenly aware of the mission and Vision and it tries to take measures, as its intervening agents towards inculcating the values of coordination and cooperation deemed as central cohesion and interface of the Institution with its local community. The institution co-shares the college playfield with local boys and the primary schools in the immediate vicinities for holding sporting events. Teachers' representatives and teachers of the different sub-committees work as vital links between the staff, students, and college administration communicating the need and influencing the decision-making of the general stakeholders which

are reflective of the local sentiments.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1710689707_6.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows the W.B. Government Financial Regulation for purchases. At institutional purchase below the threshold limit of rupees one lakh, the purchase sub-committee takes the initiative of inviting tenders and selecting the best bidder. Beyond this limit, the college goes for the W.B. Government E-Tender portal for processing E-Tenders. Here also, the College follows decentralization and participative management. The College has floated a batch of E-Tenders for different construction projects primarily with assistance of an independent engineer selected through institutional tender process. The engineer was entrusted with tasks of (i) draftsmanship, (ii) technical assistance in uploading in the E-Tender portal, and (iii) supervision of project/s. The efforts made in the first E-Tender attempt were not materialized in awarding work orders to the contractors. The follow-up re-tenders needed expert assistances for uploading documents but at additional costs. The purchase sub-committee has unanimously resolved that the technical works of E-Tender uploading will be pursued by the purchase sub-committee itself and thereby, saving the college fund thereof. Henceforth, the College has been pursuing the uploading works of E-Tenders by the Purchase Sub-Committee. This endeavor has showcased the initiatives of the sub-committee as an instance of effective leadership and decentralization and participative management.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1710692297_E-tender%20upload_merged.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **The College has effectively deployed strategic initiatives to receive the government funds. It has found a strategic opportunity for constructing infrastructure augmentation projects like toilets, supply of cooled drinking water, and rain water harvesting within the college. The College received prospects from the Public Health Engineering Department of West Bengal Government for submission of three proposals for such infrastructure augmentation to the Zilla Parisad, Hooghy, W.B. The building sub-committee strategized that: (i) "Modern Toilet" - constructing separate general toilets for the gents and ladies in the area beside the campus main gate of the College to facilitate guardians and students during the university examination periods, (ii) "Jaal Dharo Jaal Bhoro" - constructing a rain-water harvesting plant for water conservation, and (iii) Stand Alone "Jalsatra" - constructing a water tank supplying cooled drinking water. The Zilla Parisad, Hooghly, W.B. sanctioned tender amounts to the respective contractors selected through the Government's bidding process respectively Rs. 15,00,000/-, Rs. 4,90,147/- and 7,68,392/- and implemented accordingly. The efforts made by the Principal and President of the College at their effectively deployment were praiseworthy. On completion, the President of the College has inaugurated these three projects and opened them for the students and guardians.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1714490317_6.2.1_2022-2023%20FINAL.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body (GB) of the college is the apex body of the college which is followed by the Finance committee. The President of the GB takes active participation in the different policy matters of the College. The Principal, the Chief Executive Officer of the college, executes the decisions taken in the GB meetings, in liaison with the instructions and curriculum as provided by the affiliating

University and Higher Education Department, Govt. of W.B. The Principal executes his activities with office supports viz., Head clerk, Accountant and other clerks and subordinate staff. The Principal sets up sub-committees, Cells and departmental heads in consultation with the Teachers Council for formation and decentralization of different activities of the College as laid down in the IQAC meetings. The members of the sub-committees and cells are shuffled periodically according to the best possible combination to achieve maximum output and result. The administration is a cooperative effort of the staffs and students and stakeholders to achieve a common goal. All aspects are organized in order to attain the desired objectives of the Institution on a year-on-year basis. The different committees and sub-committees provide proper and timely feedback to the Principal for correct and prompt decisions.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1710692953_6-1.pdf
Link to Organogram of the Institution webpage	https://rabindramahavidyalaya.ac.in/naac/dvv/1710693007_Organogram%20of%20Rabindra%20Mahavidyalaya_2022-23.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Medical Services: The institution has one Health Center run by one non-teaching Casual staff Mr. Dinabandhu Singharay on some honorarium from the college fund for homeopathic medical services to all teaching and non-teaching staffs and students at urgent needs. The College has organized two Blood Donation Camps and one Eye-Check along with Health Check-Up Camps within the Campus. Reputed doctors from Peerless Hospital, Kolkata and Medical Hospital of West Bengal Government as well came to this College and extended their services for the welfare of the teaching and non-teaching staffs of this College.

Puja Advances:The institution keeps a track record for providing Puja Advances to its non-teaching staffs to a maximum celling of Rs. 10,000/- which are refunded by the employees in ten equal installments in the forthcoming months of the year and without any interest thereon. This benevolent practice assists the employees to address their greater needs during the periods of urgent monetary needs.

Loans from General Provident Fund (GPF): The institution maintains Group Provident Fund for its all-full-time teaching and non-teaching employees and following the concerned government rules and regulations, the employees are allowed to apply for partly refundable loans or non-refundable withdrawals from their accumulated contributions.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1710693642_6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	*View File*
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	*View File*
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	*View File*

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Staffs' Performance Appraisal system in this Institution is followed and maintained as per the Career Advancement Scheme (CAS) of the UGC for the Teachers and according to the established rules and regulations for the non-teaching staff. The IQAC coordinator along with the Principal of the College helps the Promotion Placement subcommittee of the College to prepare the necessary papers and documents for promotion of the Teachers from stage-I onwards. In the meeting of the IQAC, all the incumbents' applications are reviewed and the necessary papers and documents are sanctioned by the members. The coordinator puts his signature and forward the same to the Principal who check, verify and submit the same to the Higher education department along with the concerned university for nomination of their respective experts towards verifying the performance of the CAS applicants. Prior to promotion, the teachers are allowed to attain their respective Faculty Induction Programmes (FIP) and/or Refesher Courses (RC) and participation in concerned seminars and workshops after reviewing their attendance in the classes and completion of their respective Course Syllabus. During 2022-23 academic year, there was no case of CAS for the non teaching staffs but a few teachers promotion haveundergone the process.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1713676590_6.3.5_2022-2023.pdf
Upload any additional information	*View File*

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As per government procedures, the College does not directly appoint any statutoryauditor for external auditing of the financial statements of the college. The department of higher education, W.B.Government appoints the auditor from time to time and accordingly, the statutory audit is conducted. The College has completed its tasks pertaining to statutory audits upto the financial year 2019-2020 and audited reports has been placed in the G.B. meeting and submitted to the Higher Education Department, W.B. Government. Though the books of accounts for the financial years 2020-2021, 2021-2022, and 2022-2023 are complete but till date no auditors have been appointed by the Government.

The last audit report finds thatstock register not maintained properly and incomplete in laboratory-based departments, asset register andand schedule for Advanced Payments not maintainedproperly.The College authority has discussed to appoint some external professionals to complete such registers.

The College authority has formed a internal Audit Sub-Committee since the Academic Session 2017-2018. But due to transfer out of the valued members and COVID-19 situations, the Sub-Committee could not function effectively. Presently, the said Sub-Committee is operating with the audit of employees' Provident Funds for each individual employee since 1997 onwards.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv /1710694607_6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Library fees are collected from the students andis fully utilized for purchase of latest books, magazines and periodicals for fundamental subjects, purchase of computers and printers in the central library, purchase of books shelves and allieds etc. Maintenance of the library is done on a periodic basis with use ofpesticides, insecticides and other proper cares.

Laboratory fees are collected and is fully utilized for purchasing of new asset equipments, chemicals herbs, Serbs, orchids, topo-sheets, fish, cockroaches etc. for laboratory testing recurringexpenditures. It includes physical education department.

Repair and maintenance fees are utilized for repair, maintenance, up-keep expenses of buildings, campus infrastructure, electrical appliances, laboratory equipments, office equipments etc.

Building fees are collected from the students on yearly basis. Theaccumulated fundsis utilized for construction of specific buildings and other specified infrastructures development as decided by the college authority.

The tuition fees collected from the students are utilized by transfer of 50% of such fees to the state government mandatorily and the balance amount is spend for meeting the regular expenses of the college viz., paying remuneration to casual non-teaching staffs, conducting additional career oriented courses, meeting expenses, travelling expenses, electricity expenses, generator fuel expenses etc.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1710694531_6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In 2022-23, the IQAC has directed the College activities towards conducting several short-term courses for the students with the help of external professionals' technical facilities so as to make the students ready for the job market after completing graduation. The IQAC is actively operating with the placement cell of the College to make sure for placing the needy students in proper jobs after completing their degree courses. The programmes with Brainweb Info Solutions, Kolkata and The George Telegraph Training Institute, Tarakeswar Centre are the notable ones. Nonetheless, there has been a five days students' placement orientation programme organized by the College in collaboration with the 19th Hole Academy, Arambag, Hooghly (16.08.2022), JIS Foundation, Kolkata (17.08.2022), Netaji Subash Foundation and Tarakeswar School of Hotel Management, Tarakeswar, Hooghly (17.08.2022), the George Telegraph, Kolkata (22.08.2022), Centum Learning Ltd. (24.08.2022), the Institute of Company Secretaries of India (ICSI), Kolkata (26.08.2022). The IQAC has taken initiatives for deputing the College teachers to the UGC HRDCs in perusing their CAS promotions and thereby, fulfilling the necessary requirement of participating in their respective Faculty Induction Programmes (FIPs) and Refresher Courses (RCs) and so improving the teachers' quality of teaching along with their advancements in their teaching carriers.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1713932097_6.5.1_2022-2023.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

The Science subjects include both theoretical and practical classes while regularly organize field visits, excursions and tours. Arts departments perform theoretical class and educational tours and field visits as well. The commerce department holds mainly theoretical classes while their specific syllabus on the Computers Applications in Business in computer laboratory. The IQAC enjoys freedom in pursuing the alternative options available within each course curriculum and monitors the examination subcommittee in guiding the departments towards conducting the internal assessment examinations. The departments have flexibility on students' seminar presentation, workshop, assignments and class tests as well. On internal assessments, the IQAC directs Examination Subcommittee to take internal assessments. Subjects involving huge students prefer Class Test while departments provide assignment

to students for innovative learning. Students have acquired different skills of effective communications through their participations in the different workshops and seminars organized by the departments besides excursions and fieldtrips, participating in the NSS and NCC programmes, College sports and annual festivals. In an overall assessment, the College achieved mostly 6% increase in students appeared in 2023 final examination as compared to that in 2022 while there are around 13% increment in the male students and mostly 2% increment in the female students.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1713932664_6.5.2_2022-2023.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution has conducted a number of programmes on gender equity through the Women's Cell of the College which works entirely on gender issues. As a well-known educational establishment in the rural and predominantly agricultural belt, one of the College's goals is to give our female students a safe haven and an education that is both gender-sensitive and empowering. Seminars and several specific events aimed at promoting gender sensitization are held to raise knowledge of their rights. Some important measures include 1) exhibition cum sale of handmade art-pieces, jewellery and food items by our girl students during Golden Jubilee Celebration, 2)an orientation programme on toilet cleanliness and menstrual health, 3)Kanyashree related training, 4) Observation of International Women's Day, 5) publication of wall magazine, 6) spreading awareness on sexual harassment by conducting movie show, 7) organizing drama to protest the ill-effects of patriarchal society, and 8) promoting financial empowerment in the 2022-2023 session to advance gender equity. Besides, arranging girls' common room, recruiting gateman, CCTV facilities, and constant counselling are examples of gender-friendly facilities available in the campus.

Link for detail:https://rabindramahavidyalaya.ac.in/naac/dvv/1713336 254_Gender%20initiatives%20taken%202022-23.pdf.pdf

Link for supporting documents:https://rabindramahavidyalaya.ac.in/na ac/dvv/1713331008_7.1.1.%20supporting%20docs%20_gender%20equity%2020 22-23.pdf.pdf

File Description	Documents
Annual gender sensitization action plan	https://rabindramahavidyalaya.ac.in/naac/dvv /1713334521_action%20plan_gender%20equity_20 22-23.pdf.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and security b. Counseling c. Common Rooms

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid and Liquid Management:

- **Every classroom and corridors are furnished with eco-friendly dustbins prepared by the students for waste paper deposition.**
- **Washroom and toilet effluents are released to the soak chambers connected with the respective buildings. The periodical cleaning of soak chambers are done. The liquid effluents are released to the inter-connected drainage system.**
- **Non toxic liquid laboratory wastes of Microbiology Department are deposited to a specific soak pit.**
- **Bio-Science building laboratories liquid deposits are released to their soak chambers at the building backyard.**
- **Rain water drainage system is constructed within campus for preventing water logging.**
- **Separate bio-degradable and non-bio-degradable wastebins have been stalled for regular and systematic waste disposal.**

Biomedical waste management:

- No biomedical toxic wastes are produced within the campus.

E-waste management:

- The E resources that become non functional are deemed to as surplus waste and are stored at a particular location as E-waste storage room. Needful arrangements and collaborations with appropriate organizations that are well known for their well defined and scientific waste management strategies are still pending as the sequential protocol to implement such policies are still not fully achieved.

Waste recycling system:

- Our institution has no such waste water recycling system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://rabindramahavidyalaya.ac.in/naac/dvv/1714444474_7.1.3%20waste%20non%20geotagged%20photo%20prin%20sign%20and%20stamp.pdf%20(1).pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.	B. Any 3 of the above

Provision for enquiry and information : **Human assistance, reader, scribe, soft copies of reading material, screen reading**	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The languages of Bengali, English, and Sanskrit are used as the medium of instruction for the subjects taught in those Departments. They encourage students to write creatively and to speak those languages when conversing. By celebrating Sanskrit Day and publication of 'Agochori' in Sanskrit language as well as by celebratingBhasha Dibas,Sarodotsab, publication of wall magazine 'Parna' on this special occasion, and also ofAntorjatik Matribhasha Dibas Smarak Sankhya,the departments cultivate diversity of languages.

By celebrating commemorative days like Independence Day, Republic Day, Youth Day, and Netaji's birthday, the institution's NCC unit emphasises the values of religious tolerance and communal harmony as upheld by these inspiring figures. Additionally, the Cultural Sub-Committee boasts an inclusive environment by arrangingBasonto Utsab,and Rabindra Smwaranin the College campus.

The Women's Cell, Nature's Club, NCC, and NSS perform community tasks essential to foster an inclusive atmosphere.

Every year, activities like the sports, freshers' welcome and

farewell are planned. Students from all backgrounds are invited to participate in these events to promote a positive environment free from discrimination.

Educational excursions are arranged by the departments of Bio-Science, and Social-Science to familiarise students with the many socio-economic and cultural customs across our nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our country's future lies with its students. They are the actual strength that facilitates a nation to flourish.Any educational institution has the obligation to arrange this strength so that each constituent unit can: (i) stay focused on its function and aim; (ii) reach its full potential; and (iii) strengthen its ability to handle the demands of the nation. The main objectives of this mission are acceptability, accountability, and responsibility. The institution organizes several types of programmes to sensitize students and employees. Of the institution to the constitutional obligations, such as,

•Inculcating Democratic Value:

Celebration of Teachers' Day, Basanta Utsab, Field Study, publication of wall magazine, students' seminar

•Building National values:

Celebration of Independence Day, Republic Day, Constitution Day

•Inculcating scientific values:

Celebration of Science Day

•Inculcating Social Values and responsibilities:

Women's Day celebration, Gender awareness programme, Organizing rally, Cloth distribution among the marginalized,and Health Camp

- Generating environmental ethics:

Plantation,and gardening by Nature's Club

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

By celebrating a number of national and international holidays, celebrations, and festivals, Rabindra Mahavidyalaya presents a vibrant cultural image. Everybody who works at this institution

actively participates in these annual celebrations. The session starts by conducting Rabindra Smaran to commemorate the birth and death anniversaries of Rabindranath, the great poet, philosopher and Nobel Laureate through his compositions (August, 2022). Likewise, National Youth Day, and Birthday of Netaji Subhas Chandra Bose are celebrated in the scheduled days in the College campus.

Moreover, World Meteorological Day, World Planting Day, and World Water Day are celebrated for environmental importance.

To pay values on health, the institution celebratesWorld AIDS Day, World Hepatitis Day, World Malaria Day, World Polio Day, World Tuberculosis Day, International Yoga Day and National Sports Day.

The International Mother Language Day, World Philosophy Day, National Science Day and NCC Day are celebrated in the College keeping the academic importance of the days in mind.

As the Independence Day, The Army Day, The National Flag Day, The Kargil Vijay Diwas, The Republic Day and The Voters' Day carry huge national importance, the College celebrates these days every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Developing Mental Health and Social Awareness for Current Generations in the Post-COVID Period During the COVID-19 pandemic and lockdown, adolescents experience short-term as well as long-term psychosocial and mental health issues. The case of our College students is not an exception. Numerous vulnerability factors, such as developmental stage, educational attainment, pre-existing mental health condition, socio-economic disadvantage, or confinement due to infection or fear of infection hugely affect the pupils. Such

outreach activity is aimed at educating our students on essentials of mental wellbeing and social awareness in facing stressful situations in the pandemic era.

An Initiative to Promote Financial Empowerment among the Students of the Institution

It is very important to promote Gender Equity in the education system as Gender-equitable education systems empower girls and boys and promote the development of life skills,like self-management, communication, negotiation and critical thinking- that young people need to succeed.TheFood and Handicraft stallsorganized by the students in the Golden Jubilee are a perfect execution of perceiving financial empowerment by the students, especially girls. The students were introduced to an exercise of financial planning, savings, and expenditure providing them exposure to financial empowerment in the process of organizing this event.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Session 2022-2023 was marked by the completion of 50 years of journey of our institution. The devastations caused by the horrific pandemic of Covid2020 in the infrastructure and psyche of the institution and its stakeholders were still profound. However, the institution made some conscious efforts in bringing about constructive changes in the overall environment of the institution. In an attempt to revitalize the institutions' atmosphere following initiatives were taken as part of celebrations of Golden Jubilee programs:

- Financial empowerment programs were conducted for students where participation of girl's students took lead. They set up different food-stalls, handicraft-stalls; handmade ornament-stalls etc for showcasing their creative skills which otherwise remains unnoticed at academic platforms.
- Cultural programs were organized with local cultural groups to extract out the cultural heritage of the local and adjoining vicinity of the institution.

- o **Local schools were invited to participate and compete in different events and competitions of different art forms and scientific exhibitions.**
- o **Health camps were organized for local people.**

Besides, mental health promoting initiatives as part of ongoing program were carried out throughout the session where several rounds of free counselling sessions were provided to students by mental health experts of reputed organization.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Preparation of AQAR 2022-23 and obtaining sanction from Governing Body.

2 Curriculum Planning and Implementation:

1. **Preparation of Departmental and Central Routine on Semester basis.**
2. **Objectives of the curriculum to be achieved by the departments and a periodical report is to be seeked from the Departments for evaluation by IQAC Core Committee.**

3. Academic Excellence:

1. **Awareness about New Education Policy that will be introduced in the academic year 2023-24 and about the all departments shall be equipped about NEP through Academic sub-committee as per instructions from affiliating University from time to time.**
2. **Certification course in Computer Basics, automobile, refrigerator, air conditioner repairing to be implemented.**
3. **Value added courses or Add-on courses in each Department after sanction from affiliating University shall be introduced.**

4. Curriculum Enrichment:

a) Sensitization programs on cross cutting issues like gender, environment, human values and ethics will be organized.

5. Feedback System:

Feedback from current and outgoing and alumni to be obtained through Google forms (online) and will be analyzed and necessary rectifications to be made, if required.

6. Teaching Learning process:

a) Installation of ICT-enabled classrooms to the remaining department so that each department is equipped with at least one ICT-enabled classroom.

WebLink:https://rabindramahavidyalaya.ac.in/naac/dvv/1714442378_Futu re%20Plan%202022-2023.pdf